



The MD Undergraduate Program, Faculty of Medicine, invites applicants for the position of Family Practice Year 3 and 4 Site Lead: Rural VFMP.

This role supports the administration of the year 3 rural family medicine clerkship and year 4 family medicine electives in collaboration with the year 3 and 4 teams with primary responsibility for rural VFMP.

RFP is a provincial program; regardless of their site, students can rank and match to communities located all over BC. For many students, this is their only opportunity to experience rural family practice, including the realities of rural living and working. This is a critical view regardless of where students choose to eventually practice. Each distributed site has local leadership responsible for preceptor engagement including recruitment; however, this distributed network is collectively responsible for ensuring student placements across the province by collaborative means.

The candidate:

The ideal candidate will have a strong commitment to the education of medical students. He/she will have the following characteristics:

- a family physician with experience or in-depth knowledge of rural and community clinical practice
- a strong commitment to students, including support for student-centred, independent learning
- a strong commitment to the highest professional standards
- a passion for rural family practice
- good organizational skills
- excellent interpersonal communication skills and proven ability to work well with others, including administrative staff

The Role:

Planning and Implementation:

- Collaborates with UBC Faculty of Medicine Year 3&4 Subcommittee, UBC Department of Family Practice, Rural Family Practice Clerkship Director(s), Family Practice Electives Director and NMP, SMP and IMP Year 3 and 4 Site Leads to ensure smooth functioning of the Year 3 Rural Family Practice Clerkship and/or Year 4 Family Practice Electives
- Monitors student experience and ensures year 3 and 4 students receive comparable clinical and educational experience to students at other sites in order to meet accreditation requirements.
- Leads the implementation and coordination of all aspects of the Year 3 Rural Family Practice in rural VFMP
- Leads the implementation and coordination of all aspects of the Year 4 Family Practice Electives in rural VFMP
- Develops new teaching sites and areas of focus within Family Practice in rural VFMP

Preceptor Recruitment and Support:

- Works in collaboration with other program leads (eg Year 4 Family Practice Electives Director, Year 3 Family Practice Clerkship Director, Family Practice Residency Program, etc) to recruit, orient and support preceptors from within the rural VFMP region for the provincial Rural Family Practice clerkship and Family Practice electives
- Recommends appropriate Clinical Faculty Appointments to the Department of Family Practice

- Collaborates with the VFMP Regional Faculty Development Director to offer educational activities to preceptors.
- Ensures year 3 and 4 teachers in rural VFMP receive feedback, rewards and recognition for their teaching.

Evaluation and Assessment:

- Reviews Year 3 and 4 VFMP student assessments and collaborates with Year 3 Clerkship Director(s), Rural Family Practice Clerkship Director, Year 4 Electives Director and/or Family Practice Electives Director to provide support for students with academic difficulties.
- Provides support and guidance to UBC medical students from any site during the time they are placed in rural VFMP for their Rural Family Practice Clerkship or Family Practice Electives
- Reviews evaluations and feedback of the program and preceptors relevant to VFMP and implements changes as necessary.

Administrative Tasks:

- Manages placement of year 3 VFMP students with special placement needs in rural VFMP
- Ensures implementation of the Policies and Procedures manual of the UBC MD Undergraduate program as they relate to the Family Practice clerkship and electives
- Collaborates with UBC Family Practice Site Leads and other leaders as appropriate in order to contribute to Year 3/4 Committee, Student Promotions meetings, curriculum development committees and other related course planning meetings.
- Collaborates with UBC Rural Family Practice Clerkship Director and NMP, SMP, IMP site leads and other Family Practice faculty to support academic curriculum (e.g. academic half day and/or student self-study materials)

Reporting structure

This position reports to the Department Head via the Undergraduate Family Practice Programs Director

Term:

The term appointment has a time commitment of 0.1 FTE (0.5 days per week), for two years, renewable, subject to a satisfactory performance review annually.

Application:

Please direct applications to the attention of Maria Hubinette, maria.hubinette@ubc.ca. Applications will be reviewed until filled.

The **University of British Columbia** is a global centre for research and teaching, consistently ranked among the top 20 public universities in the world. Since 1915, UBC's entrepreneurial spirit has embraced innovation and challenged the status quo. UBC encourages its students, staff and faculty to challenge convention, lead discovery and explore new ways of learning. At UBC, bold thinking is given a place to develop into ideas that can change the world.

Our Vision: To Transform Health for Everyone.

Ranked among the world's top medical schools with the fifth-largest MD enrollment in North America, the **UBC Faculty of Medicine** is a leader in both the science and the practice of medicine. Across British Columbia, more than 11,000 faculty and staff are training the next generation of doctors and health care professionals, making remarkable discoveries, and helping to create the pathways to better health for our communities at home and around the world.

The Faculty - comprised of approximately 2,200 administrative support, technical/research and management and professional staff, as well approximately 650 full-time academic and over 9,000 clinical faculty members - is composed

of 19 academic basic science and/or clinical departments, three schools, and 24 research centres and institutes. Together with its University and Health Authority partners, the Faculty delivers innovative programs and conducts research in the areas of health and life sciences. Faculty, staff and trainees are located at university campuses, clinical academic campuses in hospital settings and other regionally based centres across the province.

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person. All qualified candidates are encouraged to apply; however Canadians and permanent residents of Canada will be given priority.

Department of Family Practice